

Setting Up Your *LifeCoach: Discipleship* GROUP



Step 1 Choose the **profile icon**

Step 2 **Type in the group name** (i.e. FBR Group) and Choose **“Join/Create.”**

- The group name should be unique to the group.
- A coach cannot be listed in multiple groups.
- More than one coach can be in a group.
- A coach is not needed to create or participate as a group. Therefore, two friends can create a group and be linked to view each other’s responses and track each other’s progress.

Step 3 Choose **“Update”** and choose **“Close.”**

Profile

Choose Image

Email
fbrlifecoach@gmail.com

First Name
FBR

Last Name
Coach

Phone Number
(816) 353-1994

Password

Confirm Password

Group
FBR Group

Join/Create

Update

Close

Profile

Choose Image

fbparticipant@gmail.com

First Name
FBR

Last Name
Participant

Phone Number
(816) 353-1994

Password

Confirm Password

Group
fbr group

Leave

Coach
fbrlifecoach@gmail.com

Hide responses from other group members? (Coach will still be able to view them)

Update

Close

Step 4 Give the group name to the participants in the group.

- The participants can enter the group name as they create their initial login OR
- The participants can choose the profile icon and join a group by typing in the group name and choosing “Join/Create,” “Update,” and “Close.”

Adding or Removing Participants from the Group

A participant can leave the group by choosing the profile icon, then choosing “**Leave**” next to the group name.

A coach can add members to the group by typing in their email address and choosing “**Add Member**.”

A coach can remove a member by choosing the **participant icon with the minus sign** next to the participant’s email address.

Participant View

The screenshot shows the LifeCoach app interface on an iPad. At the top is the LifeCoach logo. Below it is the 'Profile' section with a profile picture placeholder and a 'Choose Image' button. The profile information includes: Email (fbrparticipant@gmail.com), First Name (FBR), Last Name (empty), Participant role, Phone Number ((816) 353-1994), Password, and Confirm Password. Below the profile is the 'Group' section showing 'fbr group' with a 'Leave' button, and 'Coach' role with 'fbrlifecoach@gmail.com' and a toggle for 'Hide responses from other group members?'. At the bottom are 'Update' and 'Close' buttons.

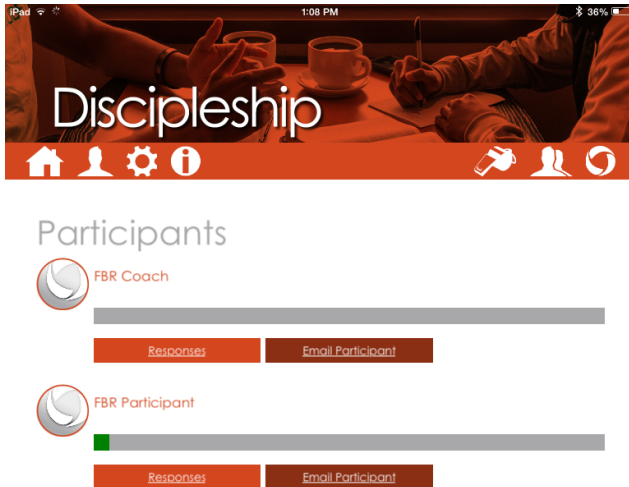
Coach View

The screenshot shows the LifeCoach app interface on an iPad. At the top is the LifeCoach logo. Below it is the 'Profile' section with a profile picture placeholder and a 'Choose Image' button. The profile information includes: Email (fbrlifecoach@gmail.com), First Name ((816) 353-1994), Password, and Confirm Password. Below the profile is the 'Group' section showing 'fbr group' with a 'Leave' button, 'Coach' role with 'Me' and a 'Remove self' button, and a toggle for 'Hide responses from other group members?'. Below that is the 'Manage Members' section with an input field for 'Enter email to add to group' and an 'Add Member' button. At the bottom is a list of members with 'fbrparticipant@gmail.com' and a profile icon with a minus sign. At the bottom are 'Update' and 'Close' buttons.

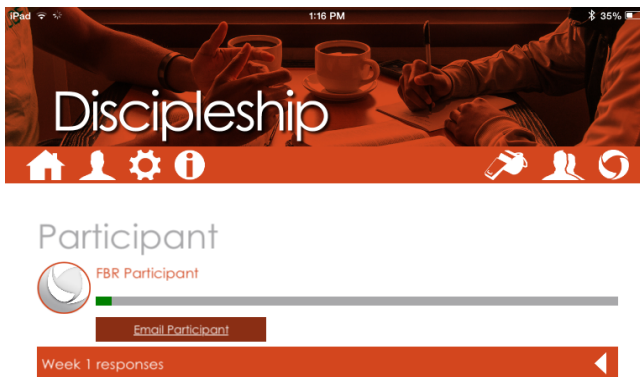
To See the Group Participants' Progress



Choose the **participants icon**



Choose **“Responses”** to view each participant’s answers.



Types of Groups

Following are a few sample scenarios in how you can use the group function inside *LifeCoach: Discipleship*:

Preferred Coaching Options

One to One – One coach and one participant both enter the coach’s name or email address under group name so their *LifeCoach: Discipleship* information is linked.

One to Two or Three – One Coach and a group of two or three participants. Everyone enters the coach’s name or email address under “Group” so their *LifeCoach: Discipleship* information is linked.

Additional Options for Groups

Small Group of 15 or less – Coach and group members enter a unique name under “Group” so their *LifeCoach: Discipleship* information is linked.

Large Group over 15 – break the group up into smaller breakout groups. Each breakout group will have a unique name and all participants will enter that group name in *LifeCoach: Discipleship* to link their information.

Small Group directed by Husband/Wife Team – an unique group name is developed for the men and another group name for the women. The wife is the coach for the women’s group and the husband is coaching the men’s group within their LifeStudies class.

No Coach Available

A group of two or more friends would like to go through *LifeCoach: Discipleship* together. They decide on an unique group name and everyone enters that name within LifeCoach. They will be able to see each other’s progress and answers.